

SPARC Executive Committee Meeting

08/14/18

In Attendance

Terry Fulk, Jessica Hall, Kevin Gillespie, Mark Stevens, Bill Thouvenin, Linda Angarola, Jay Sims, Robert Hyman, Chris Pulley, Gisele Reece, Bart Hagston, Larry Busch, and Kelly Urhahn.

- Meeting called to order at 01:30 PM.

Approval of Previous Minutes

Minutes from 07/10/18: Corrections identified and made

- Mark Stevens made a motion to approve with corrections. Jay Sims seconded the motion.

Motion approved by all. Motion approved by unanimous vote.

Updates and Announcements

Mark Stevens stated that he is going to get out surveys to public businesses for the Private and Public Partnership Committee.

Treasurer's Report

Terry Fulk stated that SPARC now has a checking account set up at the SIU Credit Union. Only 2 people are on the account; Kelly Urhahn, secretary, and Larry Busch, treasurer. They will come up with a policies and procedures for the account. The goal for the account is to self-support the Weathering the Storm Conference.

Larry Busch stated that right now the SPARC account has \$1350.00 in it for the conference.

Larry Busch also stated that new monitoring will happen on spending for the Finance Committee.

At the last Executive Committee meeting, the committee requested \$4,400.00 from SICF for the Weathering the Storm conference payable to SIH, however, SICF did send \$2,400.00 payable to SIH. A motion was made to correct the last motion from 07/10/18 from \$4,400.00 to \$2,400.00 to SIH on behalf of the coalition.

- Mark Stevens made a motion to approve. Bill Thouvenin seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

Terry Fulk stated that the HPP Funds 2017 grant has been closed and that the 2018 grant is still in progress. 2 SPARC special projects are still unpaid and are waiting on the final

checks for reimbursements. There is a plan to close the 2018 grant fairly soon. There is not yet an approved and signed 2019 grant.

Subcommittee Reports

Gisele Reece gave an update on the FAN Committee. She stated that Ronda Koch would like to schedule a meeting with CHUG to come in and do a workshop. She stated that there is not yet a scheduled date. Terry Fulk stated that any training opportunity needs to go through the T, E, &E Committee. Gisele Reece also stated that Ronda Koch is wondering about presenting with Gisele Reece at continuous non-hospital breakout sessions at quarterly meetings. Terry Fulk stated that breakout sessions are for all non-hospital facilities and that FAN should fall into the participation. Terry Fulk is going to attend the next break out session to address any unanswered questions.

Bill Thouvenin stated that the T, E, &E Committee will be meeting on 08/21/18.

Bill Thouvenin and Kelly Urhahn have the speaker, Jada Hudson, scheduled for the Weathering the Storm conference; Bill Thouvenin would like to consider bringing Jada Hudson back to the area for an additional few full days of presenting.

Bill Thouvenin stated that he has been trying to reach out to the ISP to work with the T, E, &E Committee and to publicize training.

Terry Fulk stated that for the Public Safety Committee, the chair, Nathan Bressner, and Dr. Haake haven't had support from anyone to take the Rescue Task Force team that Dr. Haake wanted to create. Public Safety is going to look at ways to try to get training out so the proper places can receive our Rescue Task Force equipment. Dr. Haake is going to look into speaking with the Carbondale Fire Department to get the equipment out for the most effective use.

Terry Fulk stated that for the Plans Development Committee he and Allan Ninness will be starting to get plans built and a large part of the plan will be for an earthquake scenario.

Bart Hagston stated that there is nothing new to report for the Rules and By-Laws Committee.

Bart Hagston stated that the Public Information and Community Outreach Committee is going to be updating the SPARC brochure and is going to be prepared to do media interviews at the conference like last year.

Jay Sims stated for the Regional Inventory Committee, the biggest thing since the decontamination training, is that hospitals are reaching out to get the proper supplies needed.

Allan Ninness was absent for the update for the Regional Communications Committee, but, Terry Fulk stated that Allan Ninness has started doing checks on hospital radios.

Kelly Urhahn was absent for the update for the Weathering the Storm Committee, but, Terry Fulk stated that we should have around another \$4, 500.00 in ticket sells.

Terry Fulk stated that he will register the executive committee for the conference.

Old Business

Special Projects

Discussed above with funding.

501c3

Terry Fulk stated that he is still hoping to hold a meeting with Woody Thorne to move forward and that there is some slow progress.

New Business

Terry Fulk and Kevin Gillespie will be attending a HHS planning meeting next week in Chicago. In 2019 there will be a national level exercise on the held called 'Shaken Fury' on the dates of 06/03/19-06/07/19. Kevin Gillespie stated that more information on the exercise will be obtained next week at the meeting.

Capability Development Spending

Terry Fulk stated that there are ideas/areas of opportunity such as solving logistics problems, mass dispensing, and writing a response plan. He stated that as of October the American Red Cross will no longer support EMResource tracking for monitoring patients. Terry Fulk stated that he will send a letter out to the coalition and will look at regional tracking. A motion was made to support getting assistance in developing a response plan.

- Bart Hagston made a motion to approve. Mark Stevens seconded the motion.
- Motion approved by all. Motion approved by unanimous vote

Quarterly Meeting

Robert Hyman and Brad Graul were nominated to host the meeting this quarter by the executive committee.

Jessica Hall stated that there will be a call in presentation at the quarterly meeting and it will be the Illinois Emergency Medical Services for Children, Evelyn Lyons, speaking on the At Risk Populations/FAN Annex.

Jessica Hall also stated there she emailed Patricia Hyson with AT&T/FirstNet regarding doing a presentation as well at the meeting and has not yet heard back from her.

Executive Committee Elections

Terry Fulk stated that executive committee elections will be held at the quarterly meeting on 10/16/18. The positions serve as part of the leadership of the coalition. The elected terms are 3 years long. There are 4 positions open to run for which are: Local Health Department representative - This position is appointed by the regional local health departments to represent regional public health members. Bart Hagston, Jackson County Health Dept., currently holds this position and is willing to serve another term, Hospital representative - This position is appointed by the regional hospitals to represent the regional hospital members. Jay Sims, Southern Illinois Healthcare, currently holds this position but will not seek reappointment. Marty Hagan, Heartland Regional Medical Center, has accepted a nomination. Volunteer Organization representative - This position is appointed by regional volunteer organizations that participate in preparedness and/or response. Larry Busch, Southern Illinois Community Foundation, currently holds this position and is willing to serve another term. At-Large representative - This position is elected by the full Coalition membership. Bill Thouvenin, Marion County Health Department, currently holds this position and is willing to serve another term.

New Members Approval

Bill Thouvenin brought 3 applications to the meeting for approval. The requests were for: the Salem Emergency Management Agency, the Salem Fire Protection District, and the City of Centralia Fire Department.

- Mark Stevens made a motion to approve. Jay Sims seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

Open Discussion

Terry Fulk stated that ASPR is putting out 2 grant awards for 3 million dollars that will consist of several meeting and workshops to start putting out ways to address concerns with coalition support. IDPH is applying for the grant and will be submitted by Scott Swinford. Scott Swinford asked for a letter of support from Local Health Departments and Mark Stevens will be writing one for him. Terry Fulk will also be writing a letter for coalition support. A motion was made to approve the support for the IDPH grant application.

- Jay Sims made a motion to approve. Mark Stevens seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

Bart Hagston stated that the Jackson County Health Department will be having a workshop for medical providers on the dates of 09/21/18 and 11/09/18. He stated that once he has more information he will send it out to the executive committee.

Terry Fulk stated that SIH is going to be helping to develop the SPARC website and that the website design should be coming out soon.

Adjournment

Marks Stevens made a motion to adjourn. Bill Thouvenin seconded the motion. Meeting adjourned at 03:08 PM.