

SPARC Executive Committee Meeting

06/20/18

In Attendance

Terry Fulk, Jessica Hall, Kelly Urhahn, Jay Sims, Mark Stevens, Brad Graul, Linda Angarola, Kevin Gillespie, Gisele Reece, Bill Thouvenin, Chris Pulley, Bart Hagston, and Larry Busch.

- Meeting called to order at 01:33PM.

Approval of Previous Minutes

Minutes from 05/08/18: No corrections to identify

- Mark Stevens made a motion to approve with no corrections. Bill Thouvenin seconded the motion.

Motion approved by all. Motion approved by unanimous vote.

Updates and Announcements

Kelly Urhahn stated that the WTS Committee meetings are going to be changed to morning times.

Mark Stevens stated that in Mt. Vernon there will be a Pets in Disaster Committee starting and that he will let Terry Fulk know when the first meeting will be. Mark Stevens was unsure of the exact date but knows that the first meeting will be held sometime in July.

Treasurer's Report

Larry Busch stated that the Finance Committee just hired a new CEO by the name of Byram Fager. Larry Busch was unable to reach the new CEO to find out a current balance being held but stated the last time he checked it was around \$2000.00.

Terry Fulk stated that there is a no cost extension for expense roll over with the end of the grant year approaching.

Terry Fulk stated that he is working with SICF to pull out remaining money for the WTS conference.

Subcommittee Reports

Kelly Urhahn stated that the speakers for the WTS conference are almost wrapped up and that speaker packets have been sent out but not all of them have been sent in yet. Some of the speakers include topics on ebola, emotional wellness, fit test, and education. There will

be a speaker from Puerto Rico, University of Missouri, and the American Red Cross. There will be approximately 23 speakers.

Bill Thouvenin stated that for the Training, Exercise, and Education Committee he is wanting to expand outreach and pull in more people. He did state that he has contacted MTU and is wanting to set up classes with the Edwardsville Coalition. They are also wanting to go to Anniston as well. There are no current meetings scheduled for the Training, Exercise, and Education Committee.

Old Business

Special Projects

Terry Fulk stated that site visits have started to make sure equipment has been purchased. He was able to see the laminator that was purchased by the Jefferson County EMA. He was also able to see the Jefferson County Coroner's new cooling truck.

Terry Fulk stated that he is thinking about getting SPARC membership cards.

Terry Fulk stated that Clay County and Springfield have small projects going on.

501c3

Terry Fulk stated that there is no current progress.

Medical Surge Exercise

Terry Fulk stated that the low notice exercise was supposed to have been on 05/18/18 but did not happen due to the water outage. The exercise was then performed on 06/18/18 and went well. The participating hospitals were Heartland Regional Medical Center, Memorial Hospital of Carbondale, and Ferrell Hospital. The total evacuation rate was 98.77%.

SICF Donation Request

Jay Sims presented a \$2000.00 check to the Adventist Community Services Disaster Response Agency on 06/17/18.

New Business

Rend Lake Water Outage AAR/IP

The after action report was attached to the packet and reviewed. Terry Fulk will submit the AAR.

- Bill Thouvenin made a motion to approve. Mark Stevens seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

Strategic Plan Approval

The strategic plan was attached to the packet and reviewed.

- Gisele Reece made a motion to approve. Bill Thouvenin seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

Budget Approval

Terry Fulk stated that for the fiscal year of 2019 the total budgeted amount is \$598, 280.10. The budget summary was attached to the packet and reviewed.

- Marks Stevens made a motion to approve. Jay Sims seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

MYTEP Approval

The MYTEP plan was attached to the packet and reviewed.

- Mark Stevens made a motion to approve. Jay Sims seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

July Quarterly Meeting

Terry Fulk stated that the July Quarterly meeting will be held on July 20, 2018. He also stated that we would be having the breakout sessions first at 10:00am, then having the coalition meeting after lunch, starting at 1:00pm. Terry Fulk stated that Bart Hagston and Kelly Urhahn are in charge of facilitating this meeting. Kelly Urhahn requested that Terry Fulk send a mass email out letting everyone know about the change in times. Terry also asked if the executive board wanted to meet before the breakout meetings or after the coalition meeting. The census was to meet prior to the breakout meeting. Terry asked if we wanted to meet at 8:30am or 9:00am, the executive board chose 8:30am. Kevin Gillespie mentioned that it is important that we notify the new members as they won't know. Everyone agreed.

Policy and Procedures Approval

The policy and procedures plan was attached to the packet and reviewed.

- Kelly Urhahn made a motion to approve. Bart Hagston seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

New Members Approval

There was one new member application for a primary organized membership – the Illinois Public Works Mutual Aid Network.

- Kelly Urhahn made a motion to approve. Bart Hagston seconded the motion.
- Motion approved by all. Motion approved by unanimous vote.

Open Discussion

No further discussion held.

Adjournment

Mark Stevens made a motion to adjourn. Jay Sims seconded the motion. Meeting adjourned at 03:40PM.