

SPARC Executive Committee Meeting

04/10/18

In Attendance

Terry Fulk, Jessica Hall, Jay Sims, Brad Graul, Kevin Gillespie, Mark Stevens, Gisele Reece, Bart Hagston, Bill Thouvenin, Kelly Urhahn, Chris Pulley, and Robert Hyman.

- Meeting called to order at 08:15AM.

Approval of Previous Minutes

Minutes from 02/13/18: Corrections were identified

Minutes from 03/13/18: Corrections were identified

- Bart Hagston made the 1st motion to approve 02/13/18 and 03/13/18 as corrected. Mark Stevens 2nd the motion.
- Motion approved by all. Motion carried by unanimous vote.

Updates and Announcements

Terry Fulk announced Jessica Hall as a new coalition committee support person with an introduction.

Treasurer's Report

Treasurer, Larry Busch absent.

Terry Fulk reports no known changes to the Southern Illinois Community Foundation Funds.

Terry Fulk reports no changes to grant funds and that he is waiting for the March financial statements from SIH.

Committee Report

Terry Fulk reports for the Public Safety Committee. Terry Fulk reports that work is continued on the Rescue Task Force.

Terry Fulk reports that the Functional Access Needs Steering Committee met on 04/03/18. Summary report attached to the minutes.

Executive Committee funding conference call was held on 04/02/18 (summary was distributed and reviewed for accuracy).

Robert Hyman stated that online the National Ebola Training Education Center has a specific interest for coalitions.

- Next committee meeting will be held on 04/25/18 at 09:00AM at SPARC World Headquarters.
- Mark Stevens made the 1st motion to approve. Bart Hagston 2nd the motion.
- Motion approved by all. Motion carries by unanimous vote.

Subcommittee Reports

Bill Thouvenin, chair of the Training Education and Exercise Committee, stated there is a hospital with large scale incidents and he is trying to find a way to train the coalition; training cannot be taught outside of the hospital. Bill Thouvenin is interested in taking a poll to see which coalition members would be open to going. He stated that he will bring the potential dates to the next quarterly meeting. Mark Stevens agreed with the idea and feels that it would be a good training course for employees that are not in the hospital setting. The course is a 36 hour course with the main focus on healthcare with mentions of security.

Old Business

Nothing new to report for the 501c3.

Special Projects:

Terry Fulk stated that projects are moving forward. Reimbursement pay-outs from SIH will require site visits, photo documentation, receipts, and verification documents of completed special projects.

New Business

Stop the Bleed:

Terry Fulk mentioned Stop the Bleed. Stated that the coordination and scheduling will be handled at SPARC WH with Jessica Hall. Stated that the coalition will open the training to the region.

Bill Thouvenin stated that he did mention Stop the Bleed to local law enforcement and that the word is getting out about the training.

Terry Fulk stated that SIH has purchased the kits. Kits are running around \$60.00-\$80.00.

There was a webinar for mass shootings and that Las Vegas is looking to put 1000 kits out to local fire departments.

Bart Hagston stated that so far he has had 1 physician and 1 nurse apply to be instructors. To be an instructor a medical license of some sort is required. License can range from a first responder to a physician.

Robert Hyman stated that he spoke with Officer Dobson and he will promote the idea to other officers.

Medical Surge Exercise (Evacuation Exercise):

Table top exercise. Requires 3 hospitals to participate and will require 20% of the beds to be moved. Table top was developed as a low notice exercise; meaning the hospitals cannot be informed when the exercise is going to be. Further planning will be held this afternoon.

Bart Hagston wants to be sure that the coalition is involved in the planning.

Conferences:

The IDPH conference will be held in June. Terry Fulk stated that he would like to send people from the hospitals and EMAs; health departments are required to attend.

Conference dates are June 12th-14th in Bloomington, IL. Terry Fulk mentioned renting a vehicle for travel for the 'Preparedness Summit' if needed. Conference fees and lodging might be paid for by SPARC if a request is received.

Grant Opportunity:

Mention of the Robert Wood-Johnson Foundation, community resilience grant application. SIH is applying.

Strategic Plan:

Terry Fulk stated that he is trying to finalize a plan by no later than the June executive meeting.

Marks Stevens developed a handout and will be passing out index cards today for everyone to write down what they consider a gap between the SPARC organizations and its members and suggestions on how to close the gap.

FY19 Budget and FY18 Carryover:

Terry Fulk stated that there is no action needed for the budget as of right now, however, it does need to be looked at. Functional Needs Committee asked for \$1000.00 and the committee is allocating \$5000.00.

Robert Hyman is looking to do round table training for the committee.

Gisele Reece had the impression from the Functional Needs meeting that what money was not used would be returned or floated into the following year.

Marks Stevens stated that this present year could be the last year for carryovers.

Kevin Gillespie stated that he received an email from Scott Swinford regarding access money.

RHCC is still trying to carryover from 2017.

Gisele Reece had a comment regarding the Functional Needs Committee and stated that dialysis centers are concerned about how they are going to get generators.

Kelly Urhahn stated that the critical facilities have to be first before private industries. Kelly Urhahn stated that the coalition can help make a plan but cannot give generators; with the concern for one private industry having what they need and not all private facilities having what is needed.

Robert Hyman stated the Functional Needs Committee needs plans to help with gaps.

Gisele Reece mentioned that they should be encouraged to submit plans to Kelly Urhahn.

SICF Donation:

SPARC donation of \$2000.00 from SICF funds to Adventist Community Services Disaster Response Team to purchase some new equipment and repair existing equipment.

- Kelly Urhahn made the first motion to approve. Bart Hagston 2nd the motion. Jay Sims abstains from voting. All others vote yes. Motion carries.

New Member Approval:

Vienna High School District 13-3 applied for a primary organized membership. Discussion was held by the executive committee.

- Brad Graul made the 1st motion to approve. Bill Thouvenin 2nd the motion.
- Motion approved by all. Motion carries by unanimous vote.

Open Discussion

Kelly Urhahn mentioned swapping breakout meetings and the SPARC meetings so more can be discussed. Breakout sessions would be in the morning and SPARC meetings would be in the afternoon.

Brad Graul agrees that breakout meetings would be better in the morning.

The next quarterly meeting will be ran by Kelly Urhahn and Bart Hagston.

Bart Hagston requested that an email for the Bloomington conference be sent out with the dates.

Next executive meeting will be on 05/08/18 at 01:30PM at the Williamson County EMA.

Adjournment

Bart Hagston made the 1st motion to adjourn. Marks Stevens 2nd the motion. Meeting adjourned at 09:49AM.